

Prince George's County Green Energy Fund Application

Contact Information

| | | | | |
|--|--|------------------------------|---|-----|
| Date of Application | | Legal Name of Building Owner | | |
| Other Affiliated Entity | | | Main Contact Person | |
| Full Street Address of Business | | | | |
| City | | County | State | Zip |
| Contact Business Phone Number | | Contact Cell Number | Main Contact Email Address | |
| Description of Business | | No. of Years in Operation | Number of Employees | |
| Ownership Entity Type <input type="checkbox"/> "C" Corporation <input type="checkbox"/> "S" Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship | | | At Time Of Application _____ If Loan is Approved _____ (within 2 years) | |

Building/Property Information

| | | |
|---|---|---|
| Property Tax ID | Current Annual Tax Burden | Value of Building-Most Recent Appraisal |
| Most Recent Appraisal Amount | | Appraised Value on Tax Bill |
| Is The Building Current on Property Taxes <input type="checkbox"/> Yes <input type="checkbox"/> No | Is The Property Owner Currently In Bankruptcy <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Is There A Mortgage On The Property <input type="checkbox"/> Yes <input type="checkbox"/> No | Has The Property Owner Ever Filed Bankruptcy <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| If Yes, Who Is The Lender | If Yes, What Is The Most Recent Filing | |
| If Yes, What Is The Outstanding Mortgage Principal | Other Debt Secured By The Building (Second Mortgage) | |

About The Project

| | | | |
|--|------------------------|---|------------|
| Energy Contractor Contact | Email | Office Phone | Cell Phone |
| Energy Contractor Company | Estimated Project Cost | Term For Financing Requested | |
| Energy Efficiency Upgrades <input type="checkbox"/> New Automated Building & HVAC Controls <input type="checkbox"/> High Efficiency Chillers, Boilers, and Furnace <input type="checkbox"/> Building Enclosure/Envelope Improvements <input type="checkbox"/> Variable Speed Drives on Motors, Fans, Pumps <input type="checkbox"/> Building Management Systems | | Energy Efficiency Upgrades <input type="checkbox"/> Combustion & Burner Upgrades <input type="checkbox"/> High Efficiency Hot Water Heating Systems <input type="checkbox"/> Fuel Switching <input type="checkbox"/> Water Conservation <input type="checkbox"/> Heat Recovery & Steam Traps | |

| | |
|--|---|
| <input type="checkbox"/> High Efficiency Lighting Systems | <input type="checkbox"/> Other (Please Specify) |
| Renewable Energy System <input type="checkbox"/> Solar Size _____ <input type="checkbox"/> Fuel Cell Size _____ <input type="checkbox"/> Other Describe _____ | |
| Estimate Life of the Project | Describe Any Other Information |

Use of Loan Proceeds

| USE OF PROCEEDS: | FSC First | Owner's Contribution | Other/Bank | Total Project |
|---|-----------|----------------------|------------|---------------|
| Land Acquisition | \$ | \$ | \$ | \$ |
| New Construction/ Expansion Repair | \$ | \$ | \$ | \$ |
| Leasehold Improvements | \$ | \$ | \$ | \$ |
| Equipment and Machinery | \$ | \$ | \$ | \$ |
| Inventory Purchase | \$ | \$ | \$ | \$ |
| Working Capital (including Accounts Payable) | \$ | \$ | \$ | \$ |
| Furniture and Fixtures | \$ | \$ | \$ | \$ |
| Business Acquisition | \$ | \$ | \$ | \$ |
| Debt Repayment | \$ | \$ | \$ | \$ |
| Other | \$ | \$ | \$ | \$ |
| TOTAL | \$ | \$ | \$ | \$ |

Questionnaire

- | | |
|--|---|
| <p>1. Have you or any other owner of your company ever been involved in bankruptcy or insolvency proceedings? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the details as an attachment.</p> <p>2. Are you or your business or affiliated entity involved in any pending lawsuits? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the details as an attachment.</p> <p>3. Does your business, its owners or majority stockholders own or have controlling interest in other businesses? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>4. Do you buy from, sell to, or use the services of any concern in which someone in your company has a significant financial interest? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the details as an attachment.</p> | <p>5. Is your business a franchise? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide a copy of the franchise agreement and a copy of the disclosure statement supplied to you by the Franchisor.</p> <p>6. Are your federal and local taxes current? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please provide the details as an attachment.</p> <p>7. Equity Injection* – How much cash have you invested in the project already? \$_____ How much cash will you contribute to the project? \$_____</p> <p>8. How did you hear about FSC First? _____</p> |
|--|---|

*A minimum 10% cash equity injection is required on all programs.

Ownership

List proprietor, partners, officers, directors, all holders of outstanding stock. 100% of ownership must be shown. Use separate sheet if necessary. *This data is collected for statistical purposes only. It has no bearing on the credit decision. Disclosure is voluntary.

| Name and SSN Position/Title | Complete Address | % Owned | *Gender |
|--------------------------------|------------------|---------|---------|
| | | | |

Date of Birth (Monday, day, and year): _____

Place of Birth (City & State for Foreign Country): _____

Race* American Indian or Alaska Native Asian Black or African-American Native Hawaiian or Pacific Islander White Veteran

U.S Citizen? Yes No If no, are you a Lawful Permanent Resident Alien? Yes No Alien Registration Number: _____
 If no, Country of citizenship: _____
 Are you subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought against you in any jurisdiction? Yes No
 Have you been arrested in the past six months for any criminal offense? Yes No
 For any criminal offense-other than a minor vehicle violation-have you ever 1) been convicted; 2)plead guilty; 3)pleaded nolo contendere; 4)been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgement)? Yes No

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Business Indebtedness

List all business outstanding debts, contracts, notes, and mortgages payable. Indicate by an asterisk (*) items to be paid by loan proceeds.

| Creditor | Original Debt Amount | Original Date | Outstanding Balance | Interest Rate | Maturity Date | Monthly Payment | Collateral | Current or Past Due |
|----------|----------------------|---------------|---------------------|---------------|---------------|-----------------|------------|---------------------|
| Acct.# | \$ | | \$ | | | \$ | | |
| Acct.# | \$ | | \$ | | | \$ | | |
| Acct.# | \$ | | \$ | | | \$ | | |
| Acct.# | \$ | | \$ | | | \$ | | |
| Acct.# | \$ | | \$ | | | \$ | | |

Summary of Collateral

List all assets to be pledged as collateral for the loan. Attach a copy of the deed(s) containing a full legal description of the land and show the location (street address) and city where the deed(s) is recorded. All items with an original value greater than \$5,000 listed herein must show manufacturer or make, model, year, and serial number.

| Type of Collateral & Description | Year Acquired | Original Cost | Market Value | Amount of Lien | Name of Lien Holder |
|----------------------------------|---------------|---------------|--------------|----------------|---------------------|
| | | | | | |
| | | | | | |
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Disclosure of Interested Parties

During the loan underwriting process, FSC First may need to contact or be contacted by parties related to your business. By completing this portion of the application, you are granting FSC First permission to discuss the status of the loan with these interested parties.

| | Name and Company | Address | Telephone Number |
|----------|------------------|---------|------------------|
| Attorney | | | |

| | | | |
|---------------------------------------|--|--|--|
| Developer/Broker | | | |
| Insurance Carrier | | | |
| CPA/Accountant | | | |
| Elected Officials | | | |
| Loan Packager/ Business Consultant | | | |
| Bank Relationship Manager | | | |

Agreements and Certifications

All information in this application and in the attached exhibits, attachments, and addendums are true and complete to the best of my/our knowledge, information, and belief. **I/we agree to pay for the cost of any surveys, title or mortgage examinations, credit reports, lien searches, attorney fees, appraisals, etc. and any subsequent fees that are necessary for consideration of this application and related to its receipt at FSC First.** _____ **(Initials Required)**. Further, I/we agree not to engage in employment practices which deny equal employment rights to persons by reason of (i) political or religious opinion or affiliation, marital status, race, color, creed or national origin; (ii) sex or age, except when sex or age constitutes a bona fide occupational qualification; or (iii) physical or mental disability of a qualified individual with a disability. I/we agree to comply with the State's policy of maintaining a drug and alcohol free workplace. I/We hereby authorize all involved in the financing of this project to exchange freely without further authorization and consent, any and all financial information and reports provided in connection with this application and the processing of the loan request.

The undersigned agrees that banks, credit agencies, State agencies, IRS and other sources are hereby authorized now, or anytime in the future, to give FSC First, or their assigns and successors, any and all information in connection with matters addressed in this application, including information concerning the payment of taxes and credit information by the applicant.

Each of the undersigned agrees to notify us immediately, and in writing of any change in name, address, or employment of any material adverse change (1) in any of the information contained in these statements or (2) in the financial condition of any of the undersigned or (3) in the ability of any other undersigned to perform its (or their) obligations to us. In the absence of such notice or a new and full written statement, this should be considered as a continuing statement and substantially correct. If the undersigned fail(s) to notify us as required above, or if any of the information herein or in the statement should prove to be inaccurate or incomplete in any material respect, we may declare the indebtedness of the undersigned or the indebtedness guaranteed by the undersigned, as the case may be, immediately due and payable.

Photo, Video & Print Release Form; I, the undersigned, hereby give my permission to the Prince George's Financial Services Corporation (FSC First), its agents and employees, to print, publish, videotape, reproduce or otherwise use my name, photograph, or photographs, and any descriptive text regarding my participation in FSC First programs in a publication or publications to be disseminated publicly by FSC First to publicize and promote FSC First activities in Prince George's County and the State of Maryland. In order to participate in this promotional effort, I hereby release and agree to hold harmless and indemnify FSC First from any and all rights, claims, or interest which I may have or which may arise as a result of FSC First's publication of my name, photographic likeness (print, video or electronic), or other personal information for the purposes above-described, and I agree to hold harmless and indemnify FSC First from any and all claims concerning my participation in the promotional effort by third parties relating thereto.

Signature

Date

Signature

Date

Applicant Document Checklist

Applicants seeking Green Energy Fund approval must submit the following to FSC First for each eligible property:

1. APPLICATION FEE: non-refundable application fee equal to 1% of the loan amount payable to FSC First
2. Completed application including summary of the project, property address, and property tax account number.
3. Name and contact information for any related term sheets or commitment letters
4. Name and contact information of the any contractors
5. List of energy conservation measures, renewable energy or energy efficiency measures (if not included on application).
6. Energy audit or feasibility study outlining property characteristics, proposed upgrades and projected energy savings
7. Cost proposals, budget or estimates for the scope of work outlined in the energy audit
8. Personal Financial Statement(s) of the Borrower(s)
9. Borrowers last 3 years tax returns – Personal & Business
10. Borrowers last 3 years Business Financial Statements – Income Statement & Balance Sheet
11. Proof of Control of Property - Promissory Note, Loan Agreement and Deed to building for any existing mortgages/liens on the building or current Lease with any Amendments or Extensions
12. A signed affidavit stating that the property owner will not further encumber the property with any additional liens from the date of application to the closing of the loan and recording of the tax surcharge
13. Appraisal (will be ordered if loan is approved at the expense of the Borrower)